

GREAT WAKERING PARISH COUNCIL

Minutes of the Full Council Meeting held on Wednesday 14th November, 2018, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors L. Blunden, M. Flynn, P. Hitchman, N. Hookway, T. Hughes, R. Loding (Vice Chair), L. Rodger, M. Sawyer (Chair) and B. Wilkins.

In attendance: - S. Hyatt (Parish Clerk)

1. The Chairman to declare the meeting open.

Meeting declared open at 7.30pm.

2. To receive apologies for absence.

Councillors Efde, Green, Goodwin. Councillors Hookway and Hughes prior apologies for late arrival. Invitees to the Meeting - County Councillor Steptoe and District Councillor McPherson also sent apologies.

3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with Section 106 of the Local Government Finance Act 1992.

Declarations of interest received from Councillor Sawyer/Councillor Wilkins – Secretary/Vice-Chair of Memorial Hall respectively, Councillor Hitchman – trustee of Friends of Wakering Common.

4. To sign as a correct record the minutes of the Full Council Meeting held on 3rd October 2018.

Resolved that the minutes be approved with amendment re Cllr Rodger attendance.

5. Financial Matters.

- a. To approve Payment Schedules for September/October 2018. *Carried*.
- b. To approve Receipt Schedules for September/October 2018. *Carried*
- c. To approve the Financial Statement for the 7 months to 31st October 2018. *Carried*
- d. To authorise the purchase of the 11th edition of Arnold Baker on Local Council Administration. *Carried*
- e. To allow the Clerk to attend the Local Council Police Conference at a cost of £25.00. *Carried*

6. To receive the Chairman's report.

- Attended RDC 2020 event with Cllr. Loding.
- Visited residents of former brickfields site with Cllr. Loding.
- Attended Primary Care Strategy Engagement Event with Cllr Loding – noted no-one from Wakering medical centre PPG in attendance. GP issues discussed.
- Planning Committee Meeting update re 123 High Street – now approved by RDC.
- Attended Parish Surgery with Cllrs. Efde and Flynn.
- Attended Remembrance Day Service with other Cllrs.

- Attended RDC lighting of the beacon with Cllr. Flynn.
- Thanks offered to Clerk for work.

7. To receive a report on the Parish Council surgery.

Report received re surgery, issues raised by Parishioners forwarded to appropriate bodies where required.

8. Councillor Sawyer proposes that the Parish Council prioritises the areas it wishes the CIF allocation from Sanctuary Housing to be allocated.

- a) **decide the areas which are to be on the priority list which could include but is not restricted to the following areas:**

Safety issues such as lack of footpaths e.g. Star Lane to Oldbury Cottages, Poynters Lane (Waking Road to Cupids Corner) any others.

Other Infrastructure.

Play areas.

Allotment Fencing.

- b) **Allocate a priority level for each area from 1 to 5 (1 being the highest priority).**

- c) **Should the money be used on one area or be spread, if so how?**

- a) At public consultation event Sanctuary had advised Chair of their Community Investment Fund. Potential projects if money forthcoming included footways – Star Lane to Oldbury Cottages and extending current Poynters footway towards Cupids Corner. Replacement/LED upgrade of lamp-posts, improvement of open spaces, allotment fencing and public benches.

Councillor Hookway entered the Meeting at 8.00pm.

- b) The potential projects were prioritised by Councillor vote as follows (with highest priority first) Poynters Lane footway extension, Star Lane/Oldbury footway extension and lamp-posts joint second, open spaces fourth, benches fifth and allotment fencing sixth.

- c) Clerk noted that looking at the potential projects it was probably only feasible to concentrate in one area.

9. To allow the Clerk to obtain a tree report on the Parish Council burial ground.

Resolved that the Clerk obtain the tree report.

10. Councillor Sawyer proposes that the Parish Council prepares and distributes an information leaflet to the occupants of the former brickworks site Kiln Way and Sandy Crescent.

Resolved that Councillor Sawyer's proposal be carried and that residents of the new Star Lane housing estate receive the leaflet.

11. Councillor Sawyer proposes that the tender date for the Anchor passageway be extended (subject to item 16).

Resolved that this be extended at the Clerk's discretion.

12. At the Chairman's discretion the exchange of relevant Council information.

Councillor Hitchman – flytipping Star Lane lakes – registration number reported.

Councillor Wilkins with help from Councillors Efde, Flynn and Mrs Efde spread bark on village sign rose area.

Councillor Rodger – RDC refuse issue re bins on pavements. Swings removed from RDC Conway playpark for H & S. Attended meeting with Arriva bus manager agreed route too long.

Councillor Blunden reported Alexandra Road streetlight to Clerk.

Clerk advised P10 Shoebury Road may need new LED fitting at next repair.

13. To receive reports from the County Councillor and the District Councillors on County and District Council matters.

District Councillor Hookway:

- Attended RDC Full Council, Review Committee Meetings.
- RDC payment system update.

14. The meeting will stand adjourned to permit Parishioners of Great Wakering to address the Council only once in respect of business itemised on the agenda (3 minutes each at Chairman's discretion).

Parishioner – Addressing the Council and bus information.

Councillor Hughes entered Meeting at 8.44pm.

15. Exclusion of the Press and Public.

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

Resolved that the public be excluded.

16. To decide whether to proceed with works to the Anchor PROW and if so agreed to award the contract for required resurfacing works.

Refer to item 11.

17. To inform the Council of the present situation with regard to the tendering of the toilet cleaning services and decide upon future action.

Clerk updated Council on current position.

Meeting Closed 8.55 pm.

Date of next Full Council meeting – 19th December 2018